

Harvard Referencing and Structuring Reports

Aims

- **To understand how the Harvard system works and its importance in producing texts at HE level**
- **To understand how to structure an academic report**

Objectives: By the end of the session you will be able to:

- **Use the Harvard system in their academic writing**
- **Define plagiarism and understand its relevance in academic writing**
- **Structure an academic report**
- **IT – Use headings/bullet points and spacing to present a report**