

SESSION PLAN



Course: Bridging the Gap
Tutor Linda Cook/Jo Merry
Session Title: Academic writing
Session No/Date: 6
Session Time: 4 -6 Location Room 38



Aims

**To understand how standard English differs from non-standard English
To understand the key requirements of an academic writing style**

Objectives: By the end of the session students will be able to:

- State the differences between standard and non-standard English
- Identify the key features of an academic writing style
- Turn informal English into formal sentences.
- IT : Use the search and replace function

Specific Health and Safety Issues for this session. Risk Assessment completed Yes/No

Please see Risk Assessment and Health & Safety Guidelines displayed per classroom. Specific risks in relation to individual students and other risks that fall outside of that listed on Scheme of work should be identified here.

Specific Individual Learning Needs notes (Please enter number of learners against categories. If applicable):

Dyslexia
 Emotional Difficulty:
 Learning Disability:
 SLDD
 Other:

Learning Support Provided
 Learning Support Assistant (Name):
 Learning Support Activity:

Knowledge and Skills Required for Session including communication and number skills

Some knowledge of the expected literacy/IT skills required of ITT courses
 Literacy skills at Level 2
 Ability to contribute to discussions and identify key points

Functional skills	Time	Learning Activity/Method	Assessment	Resources
Present information on complex subjects concisely and clear Use a range of styles of writing for different purposes	4.00	Tutorial time		
	4.15	Recap previous sessions and explain objectives for this session		Objectives on board
	4.20	Definitions – what do we mean by SE/Formal/Academic writing? Thoughtstorm and record key features (nse closely resembles speech/uses contractions/may not use standard punctuation or grammar etc)	Q&A	
	4.30	Example text – input on some of the key features Give out hints and tips sheet		Hints and tips Sample text
	4.40	Informal to formal Pairs change the informal examples into formal English	Observation /formative task	Informal to formal task
	4.55	Active into passive – explain Different pairs – change the sentences into passive	As above	Active to passive task
	5.05	Introductions and conclusions – what are they for? Look at samples and discuss	Q&A	Intro/conc sheet
	5.15	IT – input on search and replace		
6.00	Recap and end			